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**tax specialists
accountants
lawyers
company
secretaries
and their staff**



In-house only - Please call our bookings team on 0121 362 7690 to find out more.

Quorum Training Pool – if you fancy one of our in-house only titles, but only have one to three people that need the training, let us know by calling 0121 362 7690 and we will match you up with others wanting the same course on a date that works for you.

All Courses take place in Central London unless otherwise stated.

VAT and Customs Duty in International Trade

This course is an introduction to both the VAT and customs duty implications of international trade in goods and services. This course gives practical and clear guidance through the maze of VAT and duty procedures and is an ideal foundation for the more detailed VAT and EU Trade in Goods course.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 8 November 2011 22 May 2012
7 February 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT - International Services

UPDATED

This course explores all the VAT rules for international services, and the impact of 'importing' services from outside the UK in 2010 and beyond. A sound grasp of the basic rules of VAT is assumed.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 2 December 2011
24 April 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT - Partial Exemption for Housing Associations (1/2 Day)

NEW

The course is designed to provide a detailed explanation of the principles of partial exemption as it applies to housing associations and bring clarity to the complicated rules.

Speaker: Nick Lawrence, BA, VAT Consultant.

Date: London 13 October 2011 am
Manchester 16 November 2011 am

Member: £150 + VAT
Non Member: £275 + VAT

VAT and EU Trade in Goods including Intrastat

This one-day course gives in-depth, practical guidance on all the UK VAT legal, invoicing and reporting requirements of such trade, including completion of UK VAT returns, European sales listings and Intrastat returns. The course also highlights the danger areas for unforeseen VAT registration or obligations in other member states arising from such trade.

Speaker: Gwen Ryder, BA AII, VAT and Customs Consultant.

Date: 19 October 2011
13 March 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT for Accounts Receivable

ONLY £395

To gain an understanding as to how VAT works and the procedures for accounting for VAT on transactions. As well as enabling attendees to gain an understanding of the general points, there will be time in the course for issues specific to individual participant's circumstances to be addressed.

Speaker: Tim Buss, AII, VAT Consultant.

Date: 9 December 2011
8 March 2012

Member: £315 + VAT
Non Member: £395 + VAT

VAT in Detail - Part 2

This course covers the more complicated aspects of VAT, highlighting problems and recent developments. It assumes as prior knowledge, topics covered in VAT in Detail - Part 1 with which it can be combined to form a two-day programme.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 12 October 2011
7 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT in Financial Services

This course provides a basic introduction to how VAT affects the financial sector. It is not intended to go into any great detail on the issues covered, but offer a broad overview of all the key areas, planning points and common pitfalls.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 20 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT - Partial Exemption

This course is designed to explore the ways partial exemption affects the social housing and not for profit sectors in general. It examines the rules in detail including the complexities of cost attribution, the distinction between partial exemption and non-business calculations, the standard method of apportionment and special methods. As well as an in-depth analysis of statute law, it will examine how case law has fashioned policy and practice.

Speaker: Nick Lawrence, BA, VAT Consultant.

Date: 7 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT and Charities

The course is designed to provide a thorough explanation of the principles of VAT applicable to charities. At the end of the course, participants will have a clear understanding of the most significant compliance issues and planning opportunities.

Speaker: Nick Lawrence, BA, VAT Consultant.

Date: 8 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT for Accounts Payable Staff

ONLY £395

The course is designed to enable delegates to recognise recoverable and non recoverable input tax and to be aware of evidence required for input tax recovery. At the end of the course delegates will be able to review typical invoices and state whether or not VAT can be recovered.

Speaker: Tim Buss, AII, VAT Consultant.

Date: 1 November 2011 7 March 2012
8 December 2011 18 April 2012
11 January 2012

Member: £315 + VAT
Non Member: £395 + VAT

VAT in Detail - Part 1

This course covers the basics of VAT and many of the key rules applicable to all businesses. The course is designed to offer participants an thorough understanding of how VAT works, the registration process and how and when to complete VAT returns. The course have been developed in conjunction with VAT in Detail Part 2 which covers the more complex aspects of VAT.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 11 October 2011
6 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT in Education

This course offers a detailed insight into VAT as it applies to the education sector. Participants will gain an understanding of how educational institutions should approach VAT, and the specific pitfalls that can sometimes affect organisations within the sector.

Speaker: Gwen Ryder, BA, AII, Vat and Customs Consultant.

Date: 25 April 2012

Member: £295 + VAT
Non Member: £575 + VAT

Tax and VAT Treatment of Travel, Entertainment and Staff Expenses

NEW

This one-day course offers detailed, practical guidance on the recovery of VAT on expenses and the treatment of expenses for PAYE and NIC compliance purposes. It highlights areas where expenses have differing treatments for VAT and Tax, as well as areas of commonality.

Speaker: **Tim Buss**, Director, Tim Buss VAT Consultants Ltd.

Date: London 20 October 2011
London 7 December 2011
London 2 February 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT in Europe - A Guide to Member States VAT Systems

This course is centred on the core EU VAT legislation, EU Directive 2006/112/EC, and, importantly, also gives an insight into local practice within the member states. The rules in each member state are covered under the course content headings.

Speaker: **Gwen Ryder**, BA, AIIIT, Vat and Customs Consultant.

Date: London 14 March 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT Land, Property and Construction

This course provides a sound understanding of the VAT rules in this complex area. A good basic knowledge of VAT is assumed.

Speaker: **Gwen Ryder**, BA, AIIIT, Vat and Customs Consultant.

Date: London 9 November 2011
London 22 February 2012

Member: £315 + VAT
Non Member: £575 + VAT

VAT on Land and Development for Housing Associations

NEW

The course is designed to unravel the complexities of VAT as it applies to land and property transactions involving housing associations. As transactions usually involve large sums and VAT recovery is often significantly restricted, understanding is crucial for all key housing association staff, especially those working in development or finance.

Speaker: **Nick Lawrence**, BA, VAT Consultant.

Date: London 12 October 2011
Manchester 15 November 2011

Member: £150 + VAT
Non Member: £275 + VAT

VAT in Insurance

This course covers those aspects of VAT to the insurance industry, with an emphasis on avoiding pitfalls and mitigation techniques with reference to decided cases. A prior knowledge of the topics covered in Introduction to VAT in Financial Services is assumed.

Speaker: **Gwen Ryder**, BA, AIIIT, Vat and Customs Consultant.

Date: London 1 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

VAT on Business Transfers

The course provides delegates with a thorough grounding in the main VAT issues involved when purchasing, selling or closing a business. The course assumes a basic knowledge of VAT and aims to offer practical guidance as well as looking at common traps and misconceptions.

Speaker: **Tim Buss**, AIIIT, VAT Consultant.

Date: London 31 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

