



Treasury & Financial Markets

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treasurers
finance directors
financial controllers
bankers
accountants
financiers



In-house only - Please call our bookings team on 0121 362 7690 to find out more.

Quorum Training Pool – if you fancy one of our in-house only titles, but only have one to three people that need the training, let us know by calling 0121 362 7690 and we will match you up with others wanting the same course on a date that works for you.

All Courses take place in Central London unless otherwise stated.

Accounting Principles for Banking and Treasury Staff



The objective of this course is to introduce the key accounting principles needed by all staff in banking and treasury. The course covers basic accounting for transactions and the accounting principles required for the preparation of accounting statements. By the end of the course attendees will have a thorough understanding of accounting principles. The course will provide the necessary skills to attend the Accounting for Financial Instruments course.

This course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Bond Market Fundamentals

NEW

The importance of the corporate bond market in international finance should not be underestimated. It has shown rapid growth over the last few years. More companies are using bond finance rather than equity finance for their funding requirements. This brings new challenges for IRO's who need to understand not just how and why companies use the bond markets, but also the requirements of bond investors as opposed to equity investors. This 1 day programme will provide the essential understanding of bond markets required for Investor Relations personnel.

Speaker: Derek Taylor, Taylor Associates.

Date: 19 October 2011
9 March 2012

Member: £315 + VAT
Non Member: £575 + VAT

Derivatives for Support Staff

This course will concentrate on how derivatives products are used and review simple structures of each of the key products - futures, swaps and options. We will also overview basic OTC derivatives documentation. Jargon and market terminology will be fully explained, and the risks and rewards will be discussed. No prior knowledge is assumed.

Speaker: Derek Taylor, Taylor Associates.

Date: 12 October 2011
4 April 2012

Member: £315 + VAT
Non Member: £575 + VAT

Efficient and Effective Treasury Management

This course will demonstrate how and why good treasury practices can be cost-effective and can improve corporate efficiency and it will put the treasury department in context with the rest of the organisation.

Speaker: Derek Taylor, Taylor Associates.

Date: 9 November 2011 26 April 2012
27 January 2012

Member: £315 + VAT
Non Member: £575 + VAT

Foreign Exchange Markets & Currency Risk Management

A one-day highly participative introductory course leading to a basic working knowledge of the foreign exchange and currency options markets. This programme will explore and explain the FX markets from both the sell side (banks) and buy side (corporate and asset managers) perspective.

Speaker: Derek Taylor, Taylor Associates.

Date: 25 October 2011
17 February 2012

Member: £315 + VAT
Non Member: £575 + VAT

Hedge Funds - What you Need to Know

The Hedge Fund industry is here to stay, but how many really understand the difference between traditional fund management and the complex and sometimes exotic world of Hedge Funds? This course will show that by introducing hedge funds to a traditional portfolio, risk can actually be lowered and returns enhanced.

Speaker: Paul Meadows, Financial Markets Trainer, Associate Membership of the Institute of Investment Management & Research.

Date: 5 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

Anti-Money Laundering and Counter-Terrorist Financing

This course provides delegates with an essential overview. It combines a review of the key laws, regulations and guidance notes with an analysis of the risks and an understanding of the controls and processes needed to manage them. At the end of the course delegates will be aware of the threats to all businesses posed by organised crime and terrorists and how to take a "risk based approach" to manage these threats.

Speaker: Steve Giles, MA (oxon) ACA Partner, Highview Consultants.

Date: 4 October 2011 6 March 2012
6 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

Cash Management Fundamentals

ONLY
£395

This course will look at the basics of cash management including the company policy, essentials of forecasting, value dating, calculating interest costs, and various payment systems. We will also cover the key interest benchmarks such as LIBOR and base rate. Sweeping, pooling and netting will be discussed. Investing surpluses will be covered and we look at a range of alternatives as well as their associated risks.

Speaker: Derek Taylor, Taylor Associates.

Date: 8 December 2011
5 April 2012

Member: £315 + VAT
Non Member: £395 + VAT

Derivatives Fundamentals (2 days)

This two-day course will give participants a thorough background and understanding of the main derivative products, both exchange traded and over the counter (OTC). These are futures, options and swaps with a step-by-step guide to the products, applications, risks and documentation. We also introduce participants to credit derivatives and focus on how the market is structured and the various participants.

Speaker: Derek Taylor, Taylor Associates.

Date: 4 & 5 October 2011
22 & 23 March 2012

Member: £630 + VAT
Non Member: £1150 + VAT

Energy and Commodity Markets - An Introduction

World markets have never been so volatile, with the global energy and commodity prices seeing huge price swings, with the knock-on effect to currencies and stock prices. This one-day highly participative course will concentrate on the market fundamentals of commodities, with particular reference to oil and oil products, metals and other commodities. Teaching methodology will be via tutorials, case studies and exercises.

Speaker: Derek Taylor, Taylor Associates.

Date: 7 December 2011

Member: £315 + VAT
Non Member: £575 + VAT

Fund Management for Non-Fund Managers

NEW

The so-called 'Buy Side' of the financial market place has traditionally adopted a lower profile than the Investment Banking community. Nevertheless, it is this group of money Managers that actually possess most of the firepower in terms of moving the Markets.

Speaker: Paul Meadows, Financial Markets Trainer, Associate Membership of the Institute of Investment Management & Research

Date: 12 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

Introduction to Banking and Finance (2 Days)

This is a highly participative two-day programme designed for those who are new to the world of banking and international finance, but who do not necessarily have a financial background. It will look at the market participants - the buy side and the sell side, and explore the various financial instruments and discuss their uses and practical applications.

Speaker: Derek Taylor, Taylor Associates.

Date: 13 & 14 December 2011
12 & 13 April 2012

Member: £630 + VAT
Non Member: £790 + VAT

Introduction to the City

The City of London continues to maintain its position as a focal point for the world's financial markets and is home to the UK's Financial Services industry. We will attempt to de-mystify the jargon, discuss financial services providers, banks and the key financial markets and how they work.

Speaker: Derek Taylor, Taylor Associates.

Date: 27 April 2012

Member: £315 + VAT
Non Member: £575 + VAT

Introduction to Security Markets

NEW

This is a one-day highly interactive programme for those wishing to develop a better understanding of Securities Markets. We will look at Equity markets, how a Stock Exchange works in both raising capital (primary market) and trading securities (secondary market). Fixed income alternatives are explored, with the various bond market products available, including basic securitisation.

Speaker: Derek Taylor, Taylor Associates.

Date: 15 November 2011

Member: £315 + VAT
Non Member: £575 + VAT

London Insurance Markets - An Introduction

NEW

The course will provide an insight how the London Insurance Market works. We will cover its history, its importance, its key participants, its processes and its future.

Speaker: Neil Park is a business trainer and consultant working inside and outside of the insurance and risk management industry.

Date: 19 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

Rules, Regulations and Regulators in the Financial Markets

NEW

This a highly participative half-day programme aimed at those who are working in and around the banking and financial services industry, who need to keep up with the changing global regulatory environment.

Speaker: Derek Taylor, Taylor Associates

Date: 20 October 2011
11 May 2012

Member: £150 + VAT
Non Member: £250 + VAT

Solvency II: Two-Day Practical Workshop



NEW

This two-day course will focus on the practical implementing challenges related to Solvency II that insurers are likely to face. In addition, we will examine new accounting rule changes for the insurance sector and the resultant data requirements necessary both to comply with the insurance and accounting regulatory changes.

This course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Introduction to Insurance

NEW

This one-day course offers a comprehensive introduction to the institutions, operations, business models and regulations prevalent in the insurance market. It is designed for those new to the sector with little or no previous knowledge.

Speaker: Neil Park, is a business trainer and consultant working inside and outside of the insurance and risk management industry.

Date: 23 November 2011
1 March 2012

Member: £315 + VAT
Non Member: £575 + VAT

Islamic Finance



This course is designed for those new to Islamic Finance, and the concepts that underpin it. As well as offering participants a thorough grounding in the basic nature of current Islamic finance products and services, it also examines the structure of the industry that delivers them and the market opportunities

This course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Managing your Banking Relationships



This course will investigate current banking practices and suggest ways that you can improve the flow and quality of the information to and from your bankers. Guidance is given on "best practice". This is a highly interactive forum in which delegates can talk about their banking relationships.

This course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Solvency II

NEW

Solvency II the new capital adequacy regime for the European insurance market is due to be finally launched in November 2012. This half-day course will provide an overview of what the fundamental changes are, how its implementation is expected to impact the insurance market and the vital role risk management will play in its implementation.

Speaker: Neil Park, is a business trainer and consultant working inside and outside of the insurance and risk management industry.

Date: 7 December 2011

Member: £150 + VAT
Non Member: £250 + VAT



Technical Analysis and Charting Techniques



Electronic markets mean that an appreciation of technical analysis techniques are now a "must have" for investors, traders and money managers. This course is an intensive study of the application of Technical Analysis techniques to modern markets, and will give delegates the knowledge and the discipline required to make important hedging or investment decisions.

This one-day course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Trade & Export Finance

NEW

This one-day course is designed to provide participants with a introduction to international trade and export finance, as well as the financing of trade transactions. The core Trade Finance products – such as Collections & Letters of Credit, The principal risks associated with Trade Finance transactions and the key documents encountered in international trade transactions.

Speaker: Neil Holden, Consultant & Trainer, Associate of the Chartered Institute of Bankers and an affiliated member of the Institute of Management Consultancy.

Date: 4 November 2011
12 March 2012

Member: £315 + VAT
Non Member: £575 + VAT

Treasury for Support Staff

This course will demystify the treasury department, where staff may appear to speak a different language – using terms like swaps, derivatives, LIBOR, marking-to-market, etc. We will look at their roles and responsibilities, who they interface with and look at some of the traditional treasury techniques. No prior knowledge is assumed and all terminology will be fully explained. A full glossary of terms will be provided.

Speaker: Derek Taylor, Taylor Associates.

Date: 18 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

The Equity Markets from a Corporate's Perspective

This one-day interactive programme is designed to offer an insight into what a Corporate should expect from today's Equity Markets – from Primary to Secondary & Private to Public. It will cover the mechanics of New Issues, Valuation methodology, Secondary market trading issues & also the close relationship between the Public & Private Equity markets.

Speaker: Paul Meadows, Financial Markets Trainer, Associate Membership of the Institute of Investment Management & Research.

Date: 6 October 2011

Member: £315 + VAT
Non Member: £575 + VAT

Treasury Controls and Security

The treasury department is a complex area which needs to be made secure in order to minimise risk to the organisation. It is important to have appropriate and rigorous controls in place. The key control is the Treasury Policy and Procedures Document. The programme will discuss this document, treasury controls and security and how all this should be organised within the treasury environment.

Speaker: Derek Taylor, Taylor Associates.

Date: 16 November 2011

Member: £315 + VAT
Non Member: £575 + VAT



QUORUM TRAINING IN-HOUSE TRAINING SERVICE

**Instead of coming to us for your training,
why not have us come to you?**

This saves your organisation money on travel, accommodation and other out of pocket expenses. We can present most of our public courses in-house, or even create bespoke programmes for your organisation's specific needs. So, if you have four or more people who could benefit from Quorum's quality training, please contact our in-house department on 0207 566 8207 or email your enquiries to inhouse@quorumtraining.co.uk

Examples of programmes we have presented in-house recently are

- VAT for Accounts Payable Staff
- VAT in Detail
- VAT Aspects of Land, Property and Construction
- VAT and EU Trade in Goods Including Intrastat
- VAT in Europe – A Guide to Member States VAT Systems
- Financial Reporting under UK GAAP
- IFRS Update
- Accounting for Financial Instruments
- Accounting Principles
- Financial Awareness
- Introduction to the City
- Debt Recovery Workshop
- Quoted Shares and Investments – The UK CGT Regime
- Effective Report Writing
- Priority and Time Management
- Business Risk
- Fraud Awareness
- Corporate Governance and Ethics
- Internal Audit Skills for Crime Reporting Statistics
- Anti-Money Laundering and Counter-Terrorist Financing