



risk & control and fraud & security

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**finance directors
finance controllers
accountants
internal auditors
compliance officers
and their staff**



In-house only - Please call our bookings team on 0121 362 7690 to find out more.



Quorum Training Pool – if you fancy one of our in-house only titles, but only have one to three people that need the training, let us know by calling 0121 362 7690 and we will match you up with others wanting the same course on a date that works for you.

All Courses take place in Central London unless otherwise stated.

Anti-Money Laundering and Counter-Terrorist Financing

This course provides delegates with an essential overview. It combines a review of the key laws, regulations and guidance notes with an analysis of the risks and an understanding of the controls and processes needed to manage them. At the end of the course delegates will be aware of the threats to all businesses posed by organised crime and terrorists and how to take a "risk based approach" to manage these threats.

Speaker: Steve Giles, MA (Oxon) ACA Partner, Highview Consultants.

Date: 4 October 2011 6 March 2012
6 December 2011 **Member:** £315 + VAT
Non Member: £575 + VAT

Computer Security, ISO 27001 & IT Governance



This course examines all of the key issues and creates a contextual framework for anyone involved with computer security and IT governance.

This one-day course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Fraud Awareness and Prevention Workshop

Fraud is a risk both to the profits and the reputation of organisations – and it is a risk that is increasing in current economic conditions. By attending the workshop, delegates will become more aware of the causes of fraudulent behaviour and will learn the key controls available to prevent it. This workshop concentrates on occupational fraud. It is highly interactive, takes a risk-based approach throughout and is packed with practical tips and techniques that have been shown to work in preventing and deterring fraud.

Speaker: Steve Giles, MA (Oxon), ACA Partner, Highview Consultants.

Date: 5 October 2011 **Member:** £315 + VAT
17 May 2012 **Non Member:** £575 + VAT

Internal Control and Controls Assurance



This course sets out to provide participants with an appreciation of internal control and its importance, together with insights into how to design cost-effective, well-controlled systems and to assess their quality.

This one-day course is in-house delivery only.

To enquire about this course please call our bookings team on 0207 566 8207.

Risk Management Workshop - Day 2



This is the second day of a modular two-day programme. It focuses on fraud, one of the key business risks today because of its impact on both profit & reputation. The content is self-contained and is highly interactive, with practical exercises designed to give delegates an understanding of the threats and knowledge of the controls & techniques needed to combat them.

Speaker: Steve Giles, MA (Oxon), ACA Partner, Highview Consultants.

Date: 9 November 2011 **Member:** £315 + VAT
14 March 2012 **Non Member:** £575 + VAT

The Forensic Audit

This course will equip delegates to fight white collar crime within their organisations. It focuses on fraud and the key controls to prevent and detect it, whilst also dealing with investigation techniques and what is required for a successful prosecution. At the end of the course delegates will have an incisive analysis of how fraud occurs within an organisation together with the latest techniques for fighting it.

Speaker: Steve Giles, MA (Oxon) ACA Partner, Highview Consultants.

Date: 22 November 2011 **Member:** £315 + VAT
Non Member: £575 + VAT

Business Risk Management

ONLY
£395

This programme is designed to introduce participants to the principles of risk in a non-mathematical and practical manner. It covers both the identification and management of risk. The concepts of embedded monitors and early warning indicators will be introduced and how they fit into the overall risk management process.

Speaker: Dr John Mitchell, PhD, MBA, CITP, FBCS, FIIA, CISA, QiCA. Managing Director, LHS Business Control. Certified Fraud Examiner (CFE) and a regular expert witness.

Date: 22 November 2011 **Member:** £315 + VAT
10 January 2012 **Non Member:** £395 + VAT

Disaster Recovery and Business Continuity Planning

This course will equip delegates to create and implement an effective disaster recovery and business continuity plan, running through the fact gathering stages right through to plan creation, testing and implementation tips.

Speaker: Dr John Mitchell, PhD, MBA, CITP, FBCS, FIIA, CISA, QiCA. Managing Director, LHS Business Control. Certified Fraud Examiner (CFE) and a regular expert witness.

Date: 23 November 2011 **Member:** £315 + VAT
11 January 2012 **Non Member:** £575 + VAT

Fraud Deterrence, Detection and Investigation

Fraud continues to impact on companies large and small and occurs at all levels within an organisation. This course provides a comprehensive guide applicable to any organisation on how to deter, detect and investigate both internal and external fraud.

Speaker: Dr John Mitchell, PhD, MBA, CITP, FBCS, FIIA, CISA, QiCA. Managing Director, LHS Business Control. Certified Fraud Examiner (CFE) and a regular expert witness.

Date: 24 November 2011 **Member:** £315 + VAT
12 December 2011 **Non Member:** £575 + VAT

Risk Management Workshop - Day 1

NEW

This is the first day of a modular two-day programme and provides delegates with an understanding of the theory and practice of managing business risk at the start of the 21st Century. The content is self-contained and is highly interactive, with practical exercises designed to give delegates some tools and techniques to add value within their own organisations.

Speaker: Steve Giles, MA (Oxon), ACA Partner, Highview Consultants.

Date: 8 November 2011 **Member:** £315 + VAT
13 March 2012 **Non Member:** £575 + VAT

The Bribery Act 2010 - A Practical Guide for Non-Lawyers

The Bribery Act 2010 comes into force in April 2011. It reforms the criminal law and will enable the authorities to deal more effectively with bribery both in the UK and abroad. There are significant new risks for businesses and individuals alike as a result. This half-day workshop sets the Act in its international context, raises awareness of the key provisions and provides delegates with practical advice on the various controls and techniques available to manage the new risks effectively.

Speaker: Steve Giles, MA (Oxon) ACA Partner, Highview Consultants.

Date: 7 March 2012 **Member:** £150 + VAT
Non Member: £250 + VAT

